

Government of National Capital Territory of Delhi
Art, Culture and Language Department
7th Level, C-Wing, Delhi Secretariat, New Delhi.

No. ACL-Admn0Ad13/1/2025/282425/ 591-600

Dated: 02/06/2026

OFFICE ORDER

Subject: Constitution of Scrutiny Committee for scrutiny of applications received for filling up the posts of Secretaries in various Academies/SKP under Department of Art, Culture & Language, GNCTD on Deputation (including Short Term Contract) [ISTC] basis.

1. In continuation of the issuance of the Vacancy Circular dated 14.01.2026 & publication of the advertisement in the Employment News in issue 14-20 February, 2026 vide EN no. 46/12 for filling up the posts of Secretaries for Punjabi Academy, Hindi Academy, Urdu Academy, Sanskrit Academy, Sindhi Academy, Maithili Bhojpuri Academy, and Sahitya Kala Parishad under the administrative control of Department of Art, Culture & Language, Government of NCT of Delhi on Deputation (including Short Term Contract) [ISTC] basis, as per the approved Recruitment Rules (RRs), the Competent Authority is pleased to constitute a Scrutiny Committee comprising the following officers/officials for scrutiny of applications received against the said vacancy circular and tasks mentioned at succeeding paragraphs :

Ser. No.	Name & Designation	Nominated as
(a)	Sh. Lekhraj, Addl. Secretary (ACL)	Chairperson
(b)	Sh. Nagendra S. Pati Tripathi, Joint Secretary (ACL)	Member
(c)	Dy. Controller of Account (ACL)	Member
(d)	Deputy Secretary/H.O.O. (ACL)	Member
(e)	Sh. Dinesh Kumar, SO (ACL)	Convenor of the committee

2. The above Scrutiny Committee shall be responsible to perform the following tasks:-

- (a) Assessing all applications received within 60 days from the date of publication of the advertisement (by 14.04.2026) based strictly on the RR's and criteria mentioned in the vacancy circular.
- (b) Preparation of a Preliminary/Provisional Eligibility Sheet for all candidates, alongside a Detailed Provisional Eligibility Status for each individual applicant.
- (c) Issuance of an Office Memorandum (OM) inviting claims/objections regarding the provisional status. The committee will oversee the 15-day window provided for these submissions.

(d) Addressing valid objections to prepare the Final Eligibility Sheet and candidate-wise final status reports.

(e) Presenting the final scrutinized list to the Selection Board for the subsequent stages of the recruitment process.

3. The Convenor shall coordinate meetings of the Committee, maintain records of proceedings, compile scrutiny reports/documents, and ensure timely completion of the assigned tasks.

4. The Committee may seek clarification/additional documents from applicants wherever necessary and may obtain assistance from the concerned branches/sections for smooth and timely completion of the scrutiny process.

5. The Committee shall ensure transparency, objectivity, and strict adherence to the approved Recruitment Rules and Government instructions during the entire scrutiny process.

This issues with the prior approval of the Competent Authority.

(Ajay Singh)
H.O.O. (ACL)

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Dated: 2/6/2026

Copy for information and necessary action to :-

1. PS to Secretary to the Hon'ble Minister (ACL).
2. PS to Secretary (ACL).
3. PA to Addl. Secretary (ACL).
4. PS to Joint Secretary (ACL).
5. Dy. Secretary/H.O.O. (ACL).
6. Chairperson and Members of the Committee.
7. Sh. Dinesh Kumar, SO (ACL), Convenor of the said committee.
8. Sh. Yogesh Kumar, Statistical Asst. (ACL) for uploading the same on the official website of the department.
9. Sh. Manohar Lal, Punjabi Typist (ACL) for placing the copy of the same to Gaurd File (ACL).
10. Office Copy.

(Ajay Singh)
H.O.O. (ACL)

Digitally signed by
Ajay Singh
Date: 02-06-2026
15:34:24