

**GOVERNEMENT OF NCT OF DELHI
DEPARTMENT OF ART, CULTURE AND LANGUAGE**

**Rules governing the Pattern of Grant-in-aid to Lal Bahadur Shastri Sewa Niketan,
Culture Centre (2nd Floor) Vinoba Puri, Lajpat Nagar-II, New Delhi for running a
library at Vinoba Puri, Lajpat Nagar, New Delhi.**

1. Preamble:

Public libraries play a pivotal role in dissemination of knowledge and are an extremely important element of the foundation of knowledge. The National Knowledge Commission (NKC) in its recommendation to Prime Minister of India has inter alia recommended encouragement of greater community participation in library management and also encouraged public private partnership in development of library movement. In order to facilitate the coordinated development of libraries across different sectors, there is a need to provide financial backing to the library sectors.

The Govt. of NCT of Delhi had decided to provide library facilities in all Assembly Constituency. Under this scheme minimum one and maximum two libraries are required to be provided in each Assembly Constituency under the Bhagidari Scheme.

2. APPLICABILITY:

These rules will govern the grant-in-aid to Lal Bahadur Shastri Sewa Niketan, Sanskritik Kendra, Vinoba Puri, Lajpat Nagar-II, New Delhi. Under Major Head "2205" and sub-head F2(3)(2) library facilities provided by NGO in all Assembly Constituency.

3. CONSTITUTION OF SUB-COMMITTEE:

- (a) Lal Bahadur Shastri Sewa Niketan, Sanskritik Kendra, Vinoba Puri, Lajpat Nagar-II, New Delhi shall constitute a management committee for running the affairs of the library.
- (b) Committee shall comprise of six members, out of which three members will be nominated by the Govt. of NCT of Delhi and three members may be nominated by the Lal Bahadur Shastri Sewa Niketan at its own discretion.
- (c) The said committee shall meet twice in a year.

4. SPACE FOR ESTABLISHMENT OF LIBRARY & OTHER FACILITIES FOR READERS USING THE LIBRARY:

- a) Lal Bahadur Shastri Sewa Niketan Shall provide space in its legally owned premises, on entire 2nd Floor including terrace at Vinoba Puri, Lajpat Nagar, New Delhi.



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- b) Shall made available sufficient space for display of Newspapers, Journals, Magazines etc. in the Library.
- c) Shall made available Cross ventilation with proper healthy conditions in the Library.
- d) Shall provide proper arrangements of Electricity, Water, Sanitation and Ladies & Gents Toilets in the Library.

5. TYPES AND QUANTUM OF GRANT:

The Government of NCT of Delhi will release an amount of Rs.6,00,000/- (Rupees Six lacs) as Grant-in-Aid to Lal Bahdur Shastri Sewa Niketan Sanskritik Kendra, Vinoba Puri, Lajpat Nagar-II, New Delhi under plan scheme in two equal installments to meet expenses for Electricity, Water, Newspapers/periodicals and salary/honorarium to its staff already employed in the library on consolidated salary.

6. MANITENANCE OF ACCOUNTS:

- (a) Lal Bahadur Shastri Sewa Niketan, Sanskritik Kenrda, Vinobha Puri, Lajpat Nagar-II, New Delhi shall maintain a separate account in Nationalised Bank in respect of grant released by Govt. of NCT of Delhi.
- (b) Lal Bahadur Shastri Sewa Niketan may apply or receive Grant-in-aid/Financial Assistance from any other department/agency for the smooth and effective running of the library with prior consultation of the Govt. of NCT of Delhi.

7. APPLICATION FOR GRANT-IN-AID:

Application for grant-in-aid in prescribed proforma shall be submitted by Lal Bahadur Shastri Sewa Niketan Sanskritik Kendra, Vinoba Puri, Lajpat Nagar-II, New Delhi to Art, Culture & Language Department, Govt. of NCT of Delhi alongwith following documents:

- a) A Utilization Certificate in respect of grants received during the previous year.
- b) An audited statement of accounts for previous financial year giving full details of item-wise expenditure.
- c) A brief note on the programmes of activities for the current year as well as previous year's activities.
- d) Similarly, application for grant for the purchase of equipment/furniture, should contain complete details of the equipment/furniture desired to be purchased together with full justification, estimate of cost and the existing stock position.


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- e) Any proposed new items of expenditure should specifically be brought to notice so that necessary approval of the Govt. of N.C.T. of Delhi may be obtained.
- f) Any suppression of facts, mis-statement, false and misleading information furnished to the Art, Culture & Language Department will, besides such other action as may be deemed appropriate, render the Lal Bahadur Shastri Sewa Niketan ineligible for further grant and liable to refund the grant secured on such basis earlier.

8. GENERAL CONDITIONS FOR SANCTION OF GRANTS:

All grants sanctioned under these rules shall be subject to the following terms and conditions:

- a) Before a grant is sanctioned, Lal Bahadur Shastri Sewa Niketan shall satisfy the Govt., about its aims and objects, financial conditions and satisfactory performance during the preceding year. Its accounts will be open for inspection by any officer as may be authorized in this behalf by Govt. of NCT of Delhi.
- b) The Lal Bahadur Shastri Sewa Niketan shall refund the grant to the Government in case of Government of NCT of Delhi is satisfied that the Lal Bahadur Shastri Sewa Niketan is not maintaining efficiently or the grant is not utilized for the purpose for which it was sanctioned.
- c) The Lal Bahadur Shastri Sewa Niketan if closed or becomes defunct within one year of the receipt of the grant, shall refund the whole or such part of the grant, as may be determined by the Govt. of NCT of Delhi.
- d) The grant, if not actually released, may be reduced, withheld or withdrawn in case the **Govt. of NCT of Delhi** is satisfied that there has been breach or non-fulfillment of any of the conditions laid down in these rules.
- e) The assets created by the Lal Bahadur Shastri Sewa Niketan out of the amounts received as grant-in-aid from the Govt. of India or the **Govt. of NCT of Delhi** shall not be transferred, sold, mortgaged or otherwise disposed off without the prior approval of the granting authority.
- f) Grants for subsequent years will not ordinarily be sanctioned unless the Utilization Certificates of previous grants have/had been duly submitted by the institution and they have been duly accepted by the Art, Culture & Language Department after verification.


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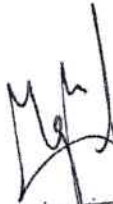
- g) Any dues from the grantee under these rules shall be recoverable as arrears of land revenue.
- h) The Lal Bahadur Shastri Sewa Niketan shall exercise all possible economy in the working especially in respect of expenditure out of the grants received from the **Govt. of NCT of Delhi/Govt. of India**.
- i) Books and Furniture for the Library will be provided by the **Govt. of NCT of Delhi** under the Centrally Sponsored Scheme of "Raja Rammohun Roy Library Foundation" for setting up Libraries.
- j) In any year, the level/quantum of grant will not exceed the budget allotment as sanctioned by the **Govt. of NCT of Delhi**, including the revised budget allocation, if any, and will be utilized against items/schemes that already stand approved by the **Govt. of NCT of Delhi**.
- k) For expenditure on new items or any unforeseen items, prior approval of the **Govt. of NCT of Delhi** will be necessary.

9. AUDIT

All grants shall be subject to the General Financial Rules, 2005 as amended from time to time and shall be subject to audit by the Examiner Local Funds Accounts, Govt. of NCT of Delhi the cost of such audit shall be borne by the Lal Bahadur Shastri Sewa Niketan Sanskritik Kendra, Vinoba Puri, Lajpat Nagar-II, New Delhi.

10 EXECUTION OF BOND

Before a grant is released, Lal Bahadur Shastri Sewa Niketan Sanskritik Kendra, Vinoba Puri, Lajpat Nagar-II, New Delhi shall be required to execute a Bond to the President of India to say that it will abide by the condition of the grant. In the event of its failing to comply with these conditions or committing a breach of the bond, the grantee will be liable to refund the President of India, the entire amount of the grant with interest thereon the sum specified under the Bond.


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